## **State Auditor**



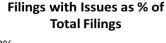
## DAS CUSTOMER SERVICES SUMMARY FOR FY 2012-2013

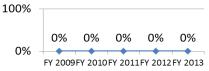






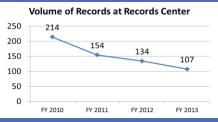
**Number of Staff Attending** 





## **Archives and Records Service**





Four-year data has been reconstructed from information the Division of Archives and Records Service has. Prior year data was not originally collected for the State Auditor.

Average cost per square foot (operations & maintenance)\*

FY 2012 FY 2013 4.24 \$ 4.77

\$

Finance		FY 2013
Post-Audit Error Rate*		0.00%
Employees with time-based pay NOT using ESS for time entry		18.75%
P-card Dollars Spent**		\$ 94,136
*State Average: 3.59%	** % of State P-card spend: 0.48%	

Fleet	FY 2012	FY 2013
Count of vehicles	3	2
Total miles traveled	44,434	20,951
Underutilized vehicles (mileage below the bottom quartile)	0	0
Annual lease savings from Fleet Operations	\$ 3,852 \$	2,568
Purchasing and General Services	FY 2012	FY 2013
Use of State Contracts	\$ - \$	-
Pieces of Mail Processed	5,269	2,339
Number of Surplus Items	0	158

## **Risk Management**





<sup>\*</sup> DFCM does not directly work with the State Auditor. Provided is the average cost per square foot to the Capitol Preservation Board for the Capitol Hill Complex.